

# **Minutes of the Veneta Park Board**

## **May 6, 2015**

### **Board Members**

**Present:** Cathy Coulson-Keegan; Robert McCarthy; Brad Renfro, and Craig Soderberg

**Others:** Ric Ingham, City Administrator; Kay Bork, Community Development Director; Victoria Hedenstrom, Council Liaison; Darci Henneman, City Recorder; and Rosie Melton

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- I. Chair Craig Soderberg reviewed the agenda and called the meeting to order 4:35 at p.m.
- II. Public Comment  
None
- III. Approval of Minutes for April 1, 2015  
Cathy motioned to approve the minutes, Brad seconded, all approved.
- IV. Old Business/Status of:
  1. Earth Day Recap – Carol Petty  
Ric said Carol could not make today's meeting but she will provide her update at the June meeting.  
  
Kay said it was a great event and there seemed to be more kids participating this year. She said Mayor Larson was taking photos and Robert McCarthy was on the local news.
  2. Amended Park Board Bylaws  
Ric said the City Council adopted the Park Board Bylaws at the April 13, 2015 Council meeting. He asked members to remove any existing bylaws from their Park Board notebooks and replace them with the newly adopted version.
- V. New Business –
  1. Membership Update
    - a. Appointments made at April 27, 2015 City Council meeting  
Ric said at the April 27, 2015 Council meeting, Mayor Larson reappointed Carol and Josie to their positions.
    - b. Vacancies  
Ric said the Park Board still has two vacancies. He said those vacancies are advertised on the City's website and in the Fern Ridge Review.
  2. Updated Member Contact List  
Craig reminded everyone that the contact list is updated and it includes email addresses for all members. He said if you're not going to make a meeting, please send an email to Darci and cc himself and Cathy as chairpersons.
- VI. Event Planning
  1. Movie Night Update  
Ric said Stephanie emailed Darci to say she could not attend today's meeting and that she spoke with a TSP rep who indicated all balls fields will still be set up and as long as we stay to the east end of the back field we would be okay. He said we're not right next to the concession.

Craig said no one is using the concession stand and it's available to use. He said there are two adult games that night but they should be over by the time the movie starts. He said if asked, Dennis Paronto would follow up with a TSP representative.

Ric suggested Stephanie follow up with the director to reserve the concession stand for that night.

Craig suggested starting the event at 8:30 and by 9 the movie should start.

In response to a question from Brad, Craig said we'll advertise the event in the Fern Ridge Review, on the City's website, and makes posters to distribute around the community. He said we can include in on the reader board at Lane Fire Authority and the Library and also include it in the monthly utility billing.

Cathy suggested when we include an event poster in the utility billing we should make it half sheet to cut down costs.

Ric said printing and labor costs would increase if we included a half sheet poster in the utility billing.

In response to a question from Robert, Ric said postage costs wouldn't be effected by a half or full sheet poster.

Cathy suggested making handbills to hand out at Ray's and the Library.

Victoria suggested we should advertise for easy and accessible parking.

#### V. Other

Cathy said an artisan at the Saturday Market is interested in partnering with the Library or the City on a summer youth art project.

Craig said Cathy should bring her friend to a meeting. He said summer is right around the corner so we likely will not be able to put something together this year. He suggested next year's Earth Day or the upcoming Fall Tree planting.

Kay said Chelsea suggested it would be nice to have a youth event at the Fall Tree planting. She said last year Heather from the Library read a book but there wasn't a youth event.

Ric said we should talk about the fall tree planting at the June meeting.

In response to a question from Victoria, Ric suggested we try to strengthen existing events like the Fall Tree planting and the Harvest Festival. He said Food for Lane County holds youth lunch program every day at the City Park through the summer. He said they may be interested in including an activity along with the lunch program.

Craig said the Park Board realized trying to start new events really stretched the Board and the City.

Cathy said she would be able to look into adding some blue grass music to the Fall Tree planting.

Craig said the Board always has good ideas but Ric's idea to bundle different things into existing events is a good one.

In response to a question from Cathy, Kay said last year's Tree Planting was October 11<sup>th</sup>. She said she will get in touch with Matt Horowitz to check his schedule for this year's event.

Ric said with the remodeling happening at Veneta Elementary, the School District may be in need of some trees.

Craig said maybe not this year but next year. He said that would really help draw the community together. He said the groundbreaking will be at Elmira Elementary soon but Veneta Elementary is not quite there.

Robert motioned to adjourn the meeting, Cathy seconded, all approved.

The meeting adjourned at 5:00 p.m.

VI. Next Meeting – June 3, 2015